

## Executive Committee

Meeting Minutes for  
9:15 AM, Tuesday, April 26, 2011, 2011  
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### 1. ASCERTAINMENT OF QUORUM

David Shaw (Chair), Doug MacCourt (Past Chair), Brent Leonhard (Chair Elect), Stephen Kelly (Treasurer), Jenny Biesack (Secretary), Jennifer Amriott, Michael Grieser, Starla Roels, Carl (Bud) Ullman, , Craig Dorsay, Melissa Robertson and Lisa Bluelake attended. A quorum was achieved.

OSB Bar rep Michelle Lane and Board of Governors member Audrey T. Matsumonji . also attended.

### 2. AGENDA REVIEW

Agenda approved.

### 3. REVIEW OF PRIOR MINUTES

The Executive Committee approved the March 2011 minutes through a unanimous vote.

### 4. TREASURER'S REPORT

Stephen Kelly was present on the call and reported that the Section had minimal activity this month, receiving \$20 in revenues and paying \$17 in expenses. Discussion regarding comp memberships and the pace of new memberships followed.

### 5. BUSINESS

- a. Invitation from Audrey Matsumonji for section members to attend an August 26, 2011, Board of Governors meeting in Umatilla. The agenda is still being developed, and further updates will be forthcoming.
- b. Update from Jenny Biesack regarding website optimization. The Bar has responded to the Section's request for assistance in increasing the visibility of the Section's own website which is hosted by the bar. Jenny reported that there were several things the Section could do, including adding metatags, increasing website traffic, and sharing links with other organizations. There is also an option to pay a monthly fee for optimization, but this is expensive and not recommended at this time. Michelle Lane reported that the Bar was looking into a redesign of the Bar's website to increase the visibility of the "website link" on each of the Section's Bar pages.
- c. Social Committee. David Shaw called for volunteers for a committee to coordinate a social event for the Section. David offered to be a part of the committee, and Melissa Robertson and Michael Grieser also volunteered. Discussion followed regarding the upcoming NCAI meeting in Portland on October 30- November 4 and whether either a social event or the annual meeting should be planned in conjunction with that event.
- d. Diversity Section request (presented by David Shaw). David was recently contacted by the Chair of the Diversity Section of the Bar, Diane Sykes. Diane stated that her Section strives to have representation of all diversity-related sections and that they currently do not have someone to represent the Native American perspective and that they are seeking someone to act in a liaison capacity from the Indian Law Section. The Diversity Section Executive Committee meets the second Wednesday of each month, from 12:15-1:15 p.m. at the offices of Schwabe, Williamson and Wyatt in Portland. The liaison would not be required to attend these monthly meetings but would be encouraged to attend. Brent Leonard suggested that a list serve email be sent to the Section to request participation, and David agreed to make the posting.
- e. 2011 Convocation on Equality (presented by David Shaw). The OSB Diversity Section Executive Committee contacted David Shaw and inquired if the Indian Law Section would like to participate or sponsor the 10-year reunion of the Convocation on Equality which will be held on November 4, 2011. Per the DSEC, "the original Convocation on Equality was a hallmark event that triggered the interest of many

individuals and law firms to advance diversity within the Oregon State Bar and the Oregon State Bar Diversity Section was created as a result of the Convocation.” Audrey Matsumonji encouraged the Executive Committee members to attend

- f. Draft outreach letter, presented by David Shaw. David had distributed a draft of a letter to be sent to Oregon tribes from the Section as a means of outreach since the Section does not have the resources to be a physical presence at each tribe. Discussion followed about language in the letter which might be misunderstood and recommendations were made to clarify the intent. A suggestion was made to incorporate the outreach letter with an invitation to an event, such as an NCAI reception sponsored by the Section, or something similar. Further investigation will be made into the logistics of coordinating an event at NCAI. David will provide the letter in word format so the Executive Committee members can suggest changes. Doug MacCourt mentioned that an April ATNI energy meeting was cancelled and rescheduled for June, which might also be a date that the Section might look into for event planning.
- g. David Shaw thanked everyone for their participation and stated that he would not be available for the next meeting (May 24, 2011) since he has a conflict. The meeting adjourned at 9:55.

#### 6. CLOSING COMMENTS; ADJOURNMENT

Next Meeting: 9:15 a.m. Tuesday, May 24, 2011. Agenda items to David Shaw (david@shaw-law.net) by Wednesday, April 11, 2011.